



2023

Application Guidelines

ACADEMY FEES

The fee for Southeastern Law Enforcement Explorer Academy is \$185.00 per explorer and \$185.00 per advisor. Individual reservations for explorers/cadets will only be accepted until the Academy housing has reached its capacity. To be a confirmed participant, the total fees with Individual registration/medical forms must be submitted **before Academy capacity is reached**. Cadets will be housed at the location of the academy. Staff and Advisors will be housed at "to be announced."

POST RESERVATIONS

The Post Reservation Form must be submitted through Southeastern Law Enforcement Explorer Academy for approval prior to the deadline date of 05/19/2023. The original forms should be completed and mailed to the Southeastern Law Enforcement Explorer Academy, 170 Porter Ave. Biloxi, MS 39530.

INDIVIDUAL PARTICIPANT FEES

The process for transmittal of individual participant payments will be included in your confirmation packet. All applications are due by **06/16/2023**. Incomplete applications will delay the registration of your Post. 100 % of individual registration fees must be received by **06/30/2023**. Partial payments will not be accepted.

REFUND/CANCELLATION POLICY

The Post reservation form will initially be used to guarantee housing until **06/23/2023**, or until Academy registration has reached capacity. Individual refunds will be refunded at 100% until **06/23/2023** Because of expenses incurred by the Academy and the military base, we are not able to refund the individual registrations if the Post does not attend the Academy. **After 06/24/2023, individual participant registrations may be swapped, male for male or female for female only.** All refund requests must be submitted in writing and meet the deadline requirements of **06/24/2023**

ADULT LEADERS (ADVISORS)

All Posts must have adult leaders 21 years of age or older who are approved by their participating organization head and. Coed Posts must have coed leadership 21 years of age or older in attendance at the Academy. Adult leaders will at all times be responsible for their Post members and must adhere to the Academy Code of Conduct and the Rules & Regulations. Do not send explorers to the Academy without adequate/proper leadership.

Advisors must provide the Academy Command Post with all contact information – lodging & phone numbers, etc. – should the Advisor have to be contacted in the event of an emergency or discipline problem when they are away from the Academy. There will be a contact form provided at check-in.

SPOUSES

Spouses who attend the Academy with the Advisors or Adult participants must also fill out an application and it must be submitted with the Advisor's or Adult participant's application along with \$150.00 registration fee by 06/23/2023. Spouses will not be provided t-shirts or hats. This fee includes identification to access Military Base, the Academy facilities and the cookouts on Wednesday and Thursday.

ACCOMMODATIONS & MEALS

The Southeastern Law Enforcement Explorer Academy will provide housing and meals for Advisors, adult participants and spouses. Locations will be announced. Note: Housing is limited and is provided first come first serve, also there is a chance Advisor and Staff could have a roommate